LEAGRAVE PRIMARY SCHOOL

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Headteacher: Mrs E Gillespie
Deputy Headteacher: Mrs D Bastin

'STRIVING FOR EXCELLENCE, LEARNING FOR LIFE'

Monday 2nd November 2026

Dear Parent / Carer

Parent Consultation Meeting for Parents / Carers of Children in Year N – Year 6

You are invited to attend our face-to-face Parent Consultation Meeting which will take place on Wednesday 18th November 2026.

Parent Consultation Evening is an opportunity for you to celebrate your child's achievements, look through their work and discuss targets for your child in the future. Partnership work with parents / carers is essential to your child achieving the best possible results. We cannot, therefore, overemphasise the importance of your attendance.

To book your consultation appointment, please visit https://leagrave.schoolcloud.co.uk/. A link to this website can also be found on the homepage of our school website. To log in, you will need to enter your child's legal name, rather than any preferred name they may use. You will also need to use the first name and surname of the parent / guardian who is the priority number one contact on our school management information system.

You will be able to book, or re-schedule appointments from 4pm, on Wednesday 4th November 2026. The system will close for bookings at 4pm, on Tuesday 17th November 2026. Should you wish to make any changes after this date, you will need to contact the school office by telephone, or email.

If your child is on the Special Educational Needs Register, Mrs Tufiq (SENDCo) will be available until 6pm, should you wish to discuss any concerns.

The 'Schoolcloud' system is very easy to navigate, even for first time users. However, if you do encounter any technical difficulties whilst booking appointments, please telephone the school office for assistance.

On the date of the Parent Consultation Evening, we ask all parents / carers to enter through the main reception.

Staff will be on hand to direct you to your child's consultation area. Please do not enter or wait in Reception, or the car park, from the end of the school day and do not be offended if you are asked to leave. Due to the large numbers of people expected to attend during the evening, we are unable to accommodate prams and pushchairs in the school building.

Where possible, we would like to speak to you with your child present. Please ensure to supervise your children at all times while you are in the school. We are unable to offer a crèche facility.

If you have any queries, please do not hesitate to contact the school office on the above telephone number.

Thank you and we look forward to seeing you.

Yours sincerely

Mrs E Gillespie
Headteacher