



LEAGRAVE PRIMARY SCHOOL

‘Striving for Excellence, learning for life’

Admissions Policy Leagrave Primary School Nursery

Ratified by Governors

Date: October 2023

Document Status	
Author	E Gillespie
Date of Origin	2019
Revised	October 2023
Version	2
Review requirements	Every Year
Date of next Review	October 2024
Approval Body	Governing Body
Publication	School Website/ Staff Pack

STATUTORY

Admission to Leagrave Primary School Nursery

Nursery

Having consulted the LA and other admission authorities in accordance with the requirements of the law, the Governing Body has set its planned admission number of 40 pupils for our Nursery as follows:

- Firstly, 20 Full time places for parents who meet the eligibility criteria.
- Secondly, 20 Part time places split between morning and afternoon sessions.

Children can be registered on our nursery waiting list from the date they are born and the majority of children are admitted to our nursery in the September following their third birthday. However, where places become available, pupils can be admitted to our nursery in the January or April following their third birthday.

The Governing Board has agreed that places at Leagrave Primary School Nursery will be allocated according to the child's age and the following admissions criteria:

1	A 'looked after child' or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order[1]. A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (section 22(1) of the Children Act 1989).
2	Children of staff [2] who are employed by the school.
3	Children in the catchment area with a sibling or siblings[3] already attending Leagrave Primary School at the proposed date of admission.
4	Children living in the catchment area of Leagrave Primary School.
5	Children who live outside the catchment area with siblings at Leagrave Primary School who will still be attending Leagrave Primary at the proposed date of admission.
6	On the shortest distance, measured in a straight line, between the main entrance [4] of the school site and the pupil's home address [5], with those living closer to the school being accorded higher priority.

[1] An adoption order is an order under the Adoption Act 1976 (see section 12 adoption orders) and children who were adopted under the Adoption and Children's Act 2002 (see section 46 adoption orders). A 'child arrangements order' is an order settling the arrangements to be made as to the person with whom the child is to live under Section 8 of the Children Act 1989 as amended by section 14 of the Children and Families Act 2014. Section 14A of the Children Act 1989 defines a 'special

guardianship order' as an order appointing one or more individuals to be a child's special guardian (or special guardians).

[2] Leagrave Primary School regards children of staff as somebody employed to work at the school on a permanent contract for at least 15 hours per week, who meets one of the following criteria at the time of application:

- has been in post continuously for at least 2 years; or
- is recruited to fill a vacant post for which there is a demonstrable skills shortage
-

Children of staff who have given notice of resignation will not be considered under this criterion.

For the purpose of satisfying these criteria, a member of staff is defined as a permanent member of the teaching staff or a permanent member of the non-teaching staff.

The staff member must be the child's parent or legal guardian and the child must be living permanently with the member of staff.

[3] The terms 'sibling' or 'siblings' include natural, adopted and step brothers and sisters. It also includes fostered siblings, where foster care has been arranged by children's social services. Other family relationships will not be considered under this criterion, including cousins.

[4] The 'main entrance' to the school is the door used to access the school's main reception.

[5] The pupil's home address is measured from a point at the address identified in the Local Land and Property Gazetteer. A pupil's home address is where she or he spends the majority of the school week (Monday to Friday, including evenings) with her/ his parents or legal guardian. The address of a childminder or family member who looks after the children before or after school cannot be used. If there is any query on the home address, this will be checked against official documentation.

Registering for a place at Leagrave Primary School Nursery

Parents or carers may place their child on our Nursery waiting list by requesting a nursery application form from our school office. Alternatively, you may download and complete the nursery registration form, which can be found on our school website.

Please be advised that a place in our Nursery does not guarantee a place in one of our Reception classes.

The Governing Board reserve the right to make the final decision on admissions to Leagrave Primary School Nursery.

We will endeavour to fill all places in our nursery at all times by offering unused places to families registered on our waiting list until we are full.

Virtual School Tour

Please visit our website to access a virtual tour of our school.